### § 303.528

### § 303.528 Reimbursement procedure.

Each system must include a procedure for securing the timely reimbursement of funds used under this part, in accordance with § 303.527(b).

(Approved by the Office of Management and Budget under control number 1820–0550)

(Authority: 20 U.S.C. 1435(a)(12))

#### REPORTING REQUIREMENTS

#### § 303.540 Data collection.

- (a) Each system must include the procedures that the State uses to compile data on the statewide system. The procedures must—
  - (1) Include a process for—
- (i) Collecting data from various agencies and service providers in the State;
- (ii) Making use of appropriate sampling methods, if sampling is permitted; and
- (iii) Describing the sampling methods used, if reporting to the Secretary; and
- (2) Provide for reporting data required under section 618 of the Act that relates to this part.
- (b) The information required in paragraph (a)(2) of this section must be provided at the time and in the manner specified by the Secretary.

(Approved by the Office of Management and Budget under control number 1820–0550)

(Authority: 20 U.S.C. 1435(a)(14))

[58 FR 40959, July 30, 1993, as amended at 63 FR 18296, Apr. 14, 1998]

# USE OF FUNDS FOR STATE ADMINISTRATION

# § 303.560 Use of funds by the lead agency.

A lead agency may use funds under this part that are reasonable and necessary for administering the State's early intervention program for infants and toddlers with disabilities.

(Authority: 20 U.S.C. 1433, 1435(a)(10))

# Subpart G—State Interagency Coordinating Council

GENERAL

## § 303.600 Establishment of Council.

(a) A State that desires to receive financial assistance under this part shall establish a State Interagency Coordinating Council.

- (b) The Council must be appointed by the Governor. The Governor shall ensure that the membership of the Council reasonably represents the population of the State.
- (c) The Governor shall designate a member of the Council to serve as the chairperson of the Council or require the Council to do so. Any member of the Council who is a representative of the lead agency designated under \$303.500 may not serve as the chairperson of the Council.

(Approved by the Office of Management and Budget under control number 1820–0550)

(Authority: 20 U.S.C. 1441(a))

NOTE: To avoid a potential conflict of interest, it is recommended that parent representatives who are selected to serve on the Council not be employees of any agency involved in providing early intervention services.

It is suggested that consideration be given to maintaining an appropriate balance between the urban and rural communities of the State

[58 FR 40959, July 30, 1993, as amended at 63 FR 18296, Apr. 14, 1998]

### §303.601 Composition.

- (a) The Council must be composed as follows:
- (1)(i) At least 20 percent of the members must be parents, including minority parents, of infants or toddlers with disabilities or children with disabilities aged 12 or younger, with knowledge of, or experience with, programs for infants and toddlers with disabilities.
- (ii) At least one member must be a parent of an infant or toddler with a disability or a child with a disability aged six or younger.
- (2) At least 20 percent of the members must be public or private providers of early intervention services.
- (3) At least one member must be from the State legislature.
- (4) At least one member must be involved in personnel preparation.
  - (5) At least one member must—
- (i) Be from each of the State agencies involved in the provisions of, or payment for, early intervention services to infants and toddlers with disabilities and their families; and